**Application for Employment**

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| **CORNERSTONE CONSTRUCTION GROUP** | | |
| <http://www.cornerstone-constructiongroup.com/>  Northwest IN & Central, IN 46403 | | |
| **Applicant’s Information** | | |
| **First Name** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Last Name** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Nickname** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | **Social Security Number**  \_\_\_\_\_\_\_ - \_\_\_\_\_\_ - \_\_\_\_\_\_\_\_\_  **DOB \_\_\_\_\_/\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_**  **Phone Number**  \_\_\_\_\_\_\_ - \_\_\_\_\_\_\_\_ - \_\_\_\_\_\_\_\_ |
| **Address** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | **Email**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Alternate Phone Number**  \_\_\_\_\_\_\_ - \_\_\_\_\_\_\_\_ - \_\_\_\_\_\_\_\_  🞎 Work 🞎 Cell 🞎 Other | |
| **Recruitment Information** | | |
| **Position Applying For** | | |
| **Available to Work** 🞎 Full-time 🞎 Part-time | | |
| **What days and hours are you available to work?**  🞎 Mondays from ­\_\_\_\_\_\_\_ am / pm (circle one) to \_\_\_\_\_\_\_ am / pm (circle one)  🞎 Tuesdays from ­\_\_\_\_\_\_\_ am / pm (circle one) to \_\_\_\_\_\_\_ am / pm (circle one)  🞎 Wednesdays from ­\_\_\_\_\_\_\_ am / pm (circle one) to \_\_\_\_\_\_\_ am / pm (circle one)  🞎 Thursdays from ­\_\_\_\_\_\_\_ am / pm (circle one) to \_\_\_\_\_\_\_ am / pm (circle one)  🞎 Fridays from ­\_\_\_\_\_\_\_ am / pm (circle one) to \_\_\_\_\_\_\_ am / pm (circle one)  Are you over 18 years of age? \_\_\_\_\_\_\_\_\_  Are you a legal resident and eligible to work in the United States? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| **How did you learn about this company and position?**  🞎 Job advertisement (identify publication or other media):  🞎 Employee referral (identify employee):  🞎 Other (please specify): | | |
| **Do you have any specialized trainings and certifications?**  If yes, list types? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| **Education** | | |
| For each level of schooling below, please write the school name, the city and state where it is located, your major and minor subjects, and the degree or diploma you received.  **High School**  **College 1**  **College 2**  **Graduate School**  **Business, Trade, or Other Schools** | | |
| **Work History** | | |
| Starting with your current or most recent employer, please provide the following information about the last three companies for which you have worked. | | |
| **Employer 1 (current or most recent)**  **Company Name**  **Address**  **Dates Employed**  **Pay Rate & Job Title(s) Held**  **Job Responsibilities**      **Name of Immediate Supervisor(s)** | | |
| **Employer 2**  **Company Name**  **Address**  **Dates Employed**  **Pay Rate & Job Title(s) Held**  **Job Responsibilities**      **Name of Immediate Supervisor(s)** | | |

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| **Employer 3**  **Company Name**  **Address**  **Dates Employed**  **Pay Rate & Job Title(s) Held**  **Job Responsibilities**      **Name of Immediate Supervisor(s)** |
| **Applicant Consent** |
| Please carefully read the statements below and initial each one to indicate that you understand and agree to the terms stated. Then sign this form at the bottom.  I certify that all information I have supplied on this form is correct to the best of my knowledge. I understand that omissions or providing deliberate misinformation will disqualify my application and, if hired, would serve as grounds for dismissal.  I give consent to **CORNERSTONE CONSTRUCTION GROUP** to contact the employers listed on this form for my employment references. I authorize these individuals to provide truthful information regarding my employment and previous work experience. In doing so, I waive liability against the employers and individuals contacted as my references, provided the information they supply is honest, factual and given without malice. I give consent to a background check for employment purposes.  **Applicant’s Signature**   **Date** |
| **Company Purposes Only** |
| **Interviewer’s Signature**  **Date** |